

Board Leadership Development

WEBINAR SERIES

VIA ZOOM

This webinar series provides new board members with a comprehensive look at their roles and responsibilities and a better understanding of association governance, industry best practices, requirements and more. Join us for this in-depth series and gain the knowledge to excel as a community association leader.

REGISTRATION

CAI HOA Board Member - \$29

Non-CAI HOA Board Member - \$49

Register Online

www.cai-glac.org



2026 Dates

October -10 & 17

Saturdays
(2 Sessions)

9am - 12:00pm

1

OCTOBER 10

SATURDAY • 9-11:30am

If you are new to community association governance, our Saturday morning webinars will give you an understanding of the fundamental concepts, as well as the necessary tools to make educated and thoughtful governance decisions.



Wendy Weber, CIRMS
Insurance Services of the West

SPEAKERS
Steve Roseman, Esq.
Roseman Law APC



Fundamentals for HOA Board Members

- » Association Governance Structure
- » Board and Officer Responsibilities
- » Rules & Rule Enforcement
- » Risk Management – Insurance

Why should you attend?

- » To learn proven strategies that you can implement in your association
- » To keep current on industry trends and laws
- » To feel confident in your role as a board member



2

OCTOBER 17

SATURDAY • 9-11:30am

This is the second webinar of a two-part series developed to give you an understanding of the fundamental concepts of community association governance, as well as the necessary tools to make educated and thoughtful governance decisions.



SPEAKERS
Sean Kargari, RS, EBP
Association Reserves



Lina Kawaguchi,
CMCA, AMS, PCAM
Powerstone Property Management



- » Financial Reporting & Budgets
- » Reserve Fund Strategies
- » Board Meetings

Why should you attend?

- » To understand the budgeting and financial reporting process
- » To understand the purpose and use of a reserve fund
- » To learn how to make board meetings efficient and productive



CAI Board Leader Certificate Course

BECOME A MORE INFORMED AND EFFECTIVE BOARD

A effective board is the association's greatest asset. The new CAI Board Leader Certificate Course teaches you how to communicate with association residents, hire qualified managers and business partners, develop enforceable rules, interpret governing documents, and more. It provides a comprehensive look at the roles and responsibilities of community association leaders and conveys information to help create and maintain the kind of community people want to call home.

Community association board members and volunteer leaders step up to take on positions of service and responsibility. They're expected to anticipate issues, solve problems, meet the expectations of their residents, and protect property values.

The course will teach you how to become a more successful board member and how you can recruit and support new volunteers. You'll learn the role of the board, the president and other leadership positions, and you'll identify effective ways to work with professional managers and business partners.

The course consists of five modules:

- Module 1: Governing Documents and Roles & Responsibilities
- Module 2: Communications, Meetings, and Volunteerism
- Module 3: Fundamentals of Financial Management
- Module 4: Professional Advisors and Service Providers
- Module 5: Association Rules and Conflict Resolution

COURSE MATERIALS

The course includes a toolbox of support materials:

- *The Board Member Toolkit*, a best-selling book from CAI Press
- *The Board Member Toolkit Workbook*
- Brochures and publications, such as *The Homeowner & The Community Association*
- A copy of CAI's award-winning *Common Ground*™ magazine

In addition to a toolbox of support materials, each student receives a certificate of completion and recognition on the CAI website.



COMING SOON TO OUR AREA!

2026 Dates

October -10 & 17

**Saturdays
(2 Sessions)
9am - 12:00pm**

CAI HOA Board Member - \$29

Non-CAI HOA Board Member - \$49



Register Online
www.cai-glac.org